

## Temporary Structures Application Checklist

- Submit a plot plan or aerial photo showing the lot lines with the location, proposed dimensions, and setbacks.
  - What is the proposed use and duration of use?
    - Residential
    - Commercial
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- Indicate if temporary structure is going to be equipped with heat, electricity, cooking appliances, etc.
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- If commercial use with public occupancy, submit details for accessibility, means of egress, electrical power supply, wind load tie-towns, toilet facilities, and heating/cooling system. For tent and canopy structures, submit proof of fire-retardant treatment.
- Type of structure?
  - Tent/air supported structure
  - Site built
  - Factory built